

# VILLAGE OF STICKNEY

6533 West Pershing Road  
Stickney, Illinois 60402-4048  
Phone - 708-749-4400  
Fax - 708-749-4451



Daniel A. O'Reilly  
Village President

James E. Lazansky  
Fred L. Schimel

Village Trustees  
Cody Mares  
Jeff Walik

Kurt Kasnicka  
Village Treasurer

Deborah E. Morelli  
Scott Zeedyk



Audrey McAdams  
Village Clerk

SPECIAL NOTICE  
THE NEXT  
REGULAR BOARD MEETING  
IS  
ON  
WEDNESDAY  
FEBRUARY 3, 2010  
DUE TO THE  
PRIMARY ELECTION  
ON  
FEBRUARY 2, 2010

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## REGULAR MEETING BOARD OF TRUSTEES

Wednesday, February 3, 2010

### Meeting Agenda

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Minutes of Previous Regular Meeting
5. Authorize Payment of Bills
6. Approval of the Village of Stickney Annual Financial Report for Fiscal year ending April 30, 2009
7. Pass and Approve Ordinance 2010-03, "An Ordinance Setting Forth Provisions for Compliance With the Illinois Freedom of Information Act."
8. Report from the President
9. Report from the Clerk/Correspondence
10. Trustee Reports/Committee Reports
11. Reports from Department Heads
12. Audience Questions
13. Adjournment

Posted January 28, 2010

January 19, 2010

State of Illinois  
County of Cook  
Village of Stickney

The Board of Trustees of the Village of Stickney met in regular session on Tuesday, January 19, 2010 at 7:00 p.m. in the Stickney Village Hall, 6533 W. Pershing Road, Stickney, Illinois.

Upon the roll call, the following Trustees were present:  
Trustees Lazansky, Mares, Morelli, Schimel, Walik and Zeedyk.

Trustee Schimel moved, duly seconded by Trustee Zeedyk , to approve the minutes of the previous regular session on Tuesday, January 5, 2010.

Upon the roll call, the following Trustees voted:  
Ayes: Lazansky, Mares, Morelli, Schimel, Walik and Zeedyk  
Nays: None  
Absent: None  
President O'Reilly declared the motion carried.

Trustee Morelli moved, duly seconded by Trustee Mares that the bills, approved by the various committees of the Board, be approved for payment, and to approve warrants which authorize the Village Treasurer to draw checks to pay the bills, to be signed by the authorized signers, as provided for by the Ordinances of the Village of Stickney.

Upon the roll call, the following Trustees voted:  
Ayes: Lazansky, Mares, Morelli, Schimel, Walik and Zeedyk  
Nays: None  
Absent: None  
President O'Reilly declared the motion carried.

Trustee Morelli moved, duly seconded by Trustee Lazansky, to accept the report of the Department of Transportation, State of Illinois, and indicating Motor Fuel Tax collected for the month of December, 2009 indicating the sum of \$12,646.91.

Upon the roll call, the following Trustees voted:  
Ayes: Lazansky, Mares, Morelli, Schimel, Walik and Zeedyk  
Nays: None  
Absent: None  
President O'Reilly declared the motion carried.

Trustee Lazansky moved, duly seconded by Trustee Mares to accept the report from the Illinois Department of Revenue for the month of October, 2009 indicating the sum of \$50,123.15.

Upon the roll call, the following Trustees voted:

Ayes: Lazansky, Mares, Morelli, Schimel, Walik and Zeedyk

Nays: None

Absent: None

President O'Reilly declared the motion carried.

Trustee Mares moved, duly seconded by Trustee Lazansky for the approval of the Freedom of Information requirement that describes the Village, its purpose, a flow chart describing its subdivisions, its FOIA officers, identifying Board members, various office location addresses, number of employees and how to obtain public records.

Upon the roll call, the following Trustees voted:

Ayes: Lazansky, Mares, Morelli, Schimel, Walik and Zeedyk

Nays: None

Absent: None

President O'Reilly declared the motion carried.

Trustee Lazansky moved, duly seconded by Trustee Walik to pass and approve Ordinance 2010-02, "An Ordinance Regarding Payment of Inspection Fees for Inspections by Third Parties and Payment of Demolition Inspection Fees."

Upon the roll call, the following Trustees voted:

Ayes: Lazansky, Mares, Morelli, Schimel, Walik and Zeedyk

Nays: None

Absent: None

President O'Reilly declared the motion carried.

Trustee Mares moved, duly seconded by Trustee Lazansky to approve the appointment of Martha Morataya to the Parks and Recreation Committee.

Upon the roll call, the following Trustees voted:

Ayes: Lazansky, Mares, Morelli, Schimel, Walik and Zeedyk

Nays: None

Absent: None

President O'Reilly declared the motion carried.

CLERKS REPORT: A thank you note of appreciation to the Stickney Fire Department was read from resident Richard C. Ptacek. A report was given on the recent Census Job Fair that was held at the Stickney/Forest View Library on January 14. We are still in critical need for people to work for the census.

#### TRUSTEE REPORTS:

Trustee Lazansky advised us that he will be attending a Midway Airport noise meeting on January 21, 2010.

Trustee Morelli moved, duly seconded by Trustee Lazansky to accept the treasurer's report for the month of November, 2009.

Upon the roll call, the following Trustees voted:

Ayes: Lazansky, Mares, Morelli, Schimel, Walik and Zeedyk

Nays: None

Absent: None

President O'Reilly declared the motion carried.

Trustee Schimel reported on building department issues. The home at 4103 Wisconsin has been sold and is scheduled for demolition after February 1. The fire department will use the property for training purposes until then. A home located at 6944 40<sup>th</sup> Street has a sale pending and will be demolished in 60 days. The house located at 4421 Wenonah has a sale pending and will be demolished.

#### DEPARTMENT REPORTS:

Fire Chief Larry Meyer announced his intentions of using the soon-to-be demolished house at 4103 Wisconsin for training purposed for our new recruits. There has been a lot of fire department activity involving a funeral for former alumni, John James, who worked with our department from 1991 to 1995. After he left our department he went on to become the deputy chief of the McCook Fire Department. We provided honor guard personnel and a walk through at the wake. There were over 100 vehicles in the funeral.

Public Works Supervisor, Joe Lopez announced that the normal schedule will be backed up by one day due to the Martin Luther King Day observance.

#### AUDIENCE QUESTIONS:

Mrs. Penny Gibas, of 4425 S. Wisconsin Ave. questioned the complementary vehicle sticker policy that was passed at the previous meeting. She wanted to know just how many employees this will benefit. President Daniel O'Reilly informed her that there are ~~20~~ <sup>approx 20</sup> employees. He went on to explain that that will amount to 25/10,000 of a percent of our budget. She questioned if this benefit would cover multiple vehicles owned by the employee. The response was that the vehicle needs to be titled in the employee's name. She admitted that prior to hearing the explanation she wanted to ask that the policy be rescinded.

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There being no further business, Trustee Lazansky moved, duly seconded by Trustee Zeedyk that the meeting be adjourned. Upon which the Board adopted the motion at 7:13 p.m.

Respectfully submitted,

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Audrey McAdams  
Village Clerk

Approved by me this 20<sup>th</sup> day of January, 2010

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Daniel A. O'Reilly, President

**ORDINANCE 2010-03**

**BE IT ORDAINED BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF STICKNEY, COOK COUNTY, ILLINOIS, A HOME RULE UNIT OF GOVERNMENT AS FOLLOWS:**

**WHEREAS, the Village of Stickney (the "Village") is a home rule municipality in accordance with the Constitution of the State of Illinois of 1970; and**

**WHEREAS, the Freedom of Information Act took effect on July 1, 1984 (5 ILCS 140/1 *et seq*) and was substantially amended by PA 96-0542 effective January 1, 2010; and**

**WHEREAS, such Act is intended to provide the public with greater access to the records of public bodies; and**

**WHEREAS, it is necessary for the Village of Stickney to establish practices and procedures ensuring its full compliance with said Act, so that the public policy stated therein can be carried out effectively and efficiently with respect to the records of the Village.**

**BE IT ORDAINED by the President and the Board of Trustees of the Village of Stickney, Cook County, as follows:**

**SECTION 1: The Village Clerk is hereby designated as the FOIA Officer to who all initial requests for access to the records of Village business are to be referred. Such requests are to be made at the offices of the Village Clerk at 6533 W. Pershing Road, Stickney, IL 60402 during normal business hours. In the event that the Clerk is not available during the times described above, the Deputy Clerk is designated as the Deputy FOIA Officer to who such initial requests are to be made. The Deputy Police Chief is hereby designated as the FOIA Officer to who all initial requests for access to the records of the Police Department are to be referred. Such requests are to be made at the offices of the Stickney Police Department, 6533 W. Pershing Road, Stickney, IL 60402, during normal business hours. The Administrative Assistant is hereby designated as the FOIA Officer to who all initial requests for access to the records of the Stickney Fire Department are to be referred. Such requests are to be made at the offices of the Stickney Fire Department, 6433 W. 43<sup>rd</sup> Street, Stickney, IL 60402. Except in instances when records are furnished immediately, the FOIA Officer, or his designees, shall receive requests submitted to the Village under the Freedom of Information Act, ensure that the Village responds to requests in a timely fashion, and issue responses under the Act. The FOIA Officer shall develop a list of documents or categories of records that the Village shall immediately disclose upon request.**

**SECTION 2: Upon receiving a request for a public record, the FOIA Officer shall:**

- (1) note the date the Village receives the written request;**
- (2) compute the day on which the period for response will expire and make a notation of that date on the written request;**
- (3) maintain an electronic or paper copy of a written request, including all documents submitted with the request until the request has been complied with or denied; and**
- (4) create a file for the retention of the original request, a copy of the response, a record of written communications with the requester, and a copy of other communications.**

**SECTION 3:** The FOIA Officer, Deputy FOIA Officer, the Deputy Police Chief, and the Fire Department Administrative Assistant shall, within six (6) months after January 1, 2010, successfully complete an electronic training curriculum to be developed by the Public Access Counselor of the State of Illinois and thereafter successfully complete an annual training program. Whenever a new Freedom of Information Officer is designated by the Village, that person shall successfully complete the electronic training curriculum within 30 days after assuming the position.

**SECTION 4:** Any records which are the subject of a request under the Freedom of Information Act shall be retrieved from such place as they are stored, by the FOIA Officer, or by an employee of the Village acting under the direction of the FOIA Officer. In no even shall records be retrieved by the party requesting them or by any person who is not employed by the Village.

**SECTION: 5** If copies of records are requested, the fees for such copies, whether certified or not, shall be as determined from time to time by the FOIA Officer pursuant to Section 6 (b) of the Freedom of Information Act. The Village Clerk shall maintain a written schedule of current fees in the Clerk's office. The fees so charged shall reflect the actual cost of copying the records, and the cost of certifying copies, if certification is requested.

**SECTION: 6** In the event that a request to inspect Village Records is denied by the FOIA Officer, the denial may be appealed to the Public Access Counselor of the State of Illinois.

**SECTION: 7** The Village Clerk shall prepare: (a) a Village Information Directory; (b) a block diagram of the functional Subdivision of the Village; (c) a Village Records Directory; and (d) a Records Catalogue, all of which shall be substantially in the same form as the documents attached hereto, and made a part hereof as Exhibits "A", "B", "C", and "D". This information shall also be posted on the Village's website.

PASSED this 3rd day of February, 2010, by the Corporate Authorities of the Village of Stickney, County of Cook, Illinois, by a roll call vote as follows:

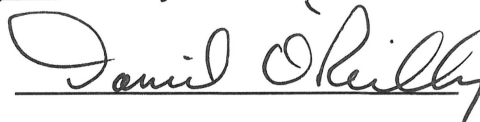
AYES: Lazansky, Mares, Morelli, Schimel, Walik, and Zeedy

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

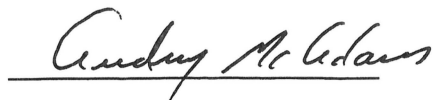
ABSTAIN: \_\_\_\_\_

APPROVED this 4th day of February, 2010 by the President of the Village of Stickney, County of Cook, Illinois.



Daniel A. O'Reilly, Village President

ATTESTED:



Audrey McAdams, Village Clerk